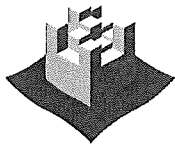


**REPORT OF INSPECTION**



**Exeter**  
City Council

Environmental Health Services, Exeter City Council,  
Civic Centre, Paris Street, Exeter, EX1 1RQ

**Telephone No:** 01392 265702 **Fax:** 01392 265844

**Email:** [licensing@exeter.gov.uk](mailto:licensing@exeter.gov.uk) **Web:**  
[www.exeter.gov.uk](http://www.exeter.gov.uk)

Name/Address of Premises: <i>THE MONKEY SUIT 161 SIDWELL STREET EXETER EX4 6RH</i>		Telephone No: <i>07584 209618</i>
		Email: <i>themonkeysuitexeter@gmail.com</i>
Date/Time of Inspection: <i>14.08.23</i>	<i>14.00 HRS</i>	Person Seen: <i>MARK SHEEMAN</i>
No. of Employees: <i>6</i>		Designation: <i>DIRECTOR &amp; MANAGER</i>
Intervention Type	Legislation	Areas Inspected
<input type="checkbox"/> Inspection <input type="checkbox"/> Complaint <input type="checkbox"/> Compliance Check	<input checked="" type="checkbox"/> Local Government (Miscellaneous Provisions) Act 1982 <input type="checkbox"/> Licensing Act 2003 <input type="checkbox"/> Gambling Act 2005	
Name of Licensing Officer: <i>NIGEL MARSTON</i>		Telephone No: 01392 26 .
Signature of Inspecting Officer:		Signature of Proprietor or Proprietor's Representative:

**A. Exterior of Premises**

1. Is each customer's access to the premise or part of the premise to which the application is for

a. Directly from the street or public thoroughfare? Yes  No

b. From other premises? Yes  No

2. Where the answer to the above is from other premises, please provide full details

SEPERATE DEDICATED ENTRANCE WITH NO SIGNAGE  
\_\_\_\_\_  
\_\_\_\_\_

3. What are the proposals in respect to exterior signage and advertising? (include the nature, content and size of such signage, and any images to be used) (Photographs should be taken where possible and details marked on a plan of the premises)

NO EXTERIOR SIGNAGE, ADVERTISING VIA OWN SEPERATE  
OVER 1813 WEBSITE & OWN SOCIAL MEDIA CHANNELS  
\_\_\_\_\_

4. What means are to be taken to prevent the interior of the premises being visible to passers-by?

INTERIOR NOT VISIBLE FROM EXTERIOR  
\_\_\_\_\_  
\_\_\_\_\_

5. Is there a separate external smoking area for performers and customers?

Yes  No

CUSTOMERS OUT FRONT OF BUILDING AS NOW  
SEPERATE AREA FOR PERFORMERS.

**B. Licence Conditions and Policies**

6. Where will a copy of the licence be prominently displayed at all times so as to be readily and easily seen by all persons using the premises?

IN FOYER ALONG WITH RULES OF ESTABLISHMENT

7. Where will be displayed a notice showing the name of the manager who is supervising the premises at any particular time?

IN FOYER

8. What proposals are there for preventing nuisance to residents and businesses in the vicinity?

RESIDENTS NOT NEARBY, CLOSEST ARE OVER THE ROAD

EXISTING CONTROL MEASURES MAINTAINED

9. What are the premises proposals for promoting public safety?

LARGER SECURITY TEAM, REDUCED CAPACITY, ADDITIONAL

6 X SECURITY CAMERAS

10. What are the premises proposals for preventing crime and disorder?

AS PER EXISTING CONTROL MEASURES

11. What are the premises proposals for protecting children from harm?

NO UNDER 18'S PERMITTED

12. What system is in place for monitoring, recording and enforcement to ensure that the Code and the Rules are observed by performers and customers at all times?

RULES TO BE DISPLAYED  
ADDITIONAL SECURITY STAFF  
ADDITIONAL NIGHT VISION H.D CAMERAS

13. Is there a policy in place for prevention of use of the premises for the taking of illegal drugs, whether by staff or customers? (The policy shall include regular checks of the premises for evidence of drug use. A copy of the policy should be obtained)

AS PER EXISTING POLICY

14. What records are in place to record incidents at the premises, refusals of entry and persons banned from the premises?

INCIDENT LOG BOOK }  
REFUSALS REGISTER } ALREADY IN PLACE  
SIA DOOR LOGS } MAINTAINED.

15. What register is in place for recording which staff who are on duty at any time at which the premises are being used for licensable activities?

DUTY ROSTERS FOR STAFF  
SIA DOOR STAFF REGISTER.

**C. Marketing of Licensable Activities**

16. What (if any) proposals are there for the solicitation of business in public areas (e.g. fliers, business cards, billboard advertising, personal solicitation or advertising on motor vehicles)?

NONE OF THE ABOVE

**D. Security and Monitoring**

17. How many door supervisors will be employed?

6 ON OPEN NIGHTS

18. Will all door supervisors be licensed with the Security Industry Authority?

Yes  No

19. What are the arrangements in place for CCTV and the retention of recordings? (Where applicable a copy of the relevant policy should be obtained. The policy should state whether all public areas are to be covered by CCTV at all times the business is open and whether feed from all cameras will be recorded).

AS PER LICENCE  
30 DAYS ROLLING RECORDING

20. How does the premise ensure that all areas used for licensable activities are supervised at all times so as to ensure compliance with the conditions of the licence?

21. Do doors and openings which lead to part of the premises to which the public are not permitted access have notices placed on them marked NO ADMITTANCE?

Yes  No

**E. Age Control**

22. How will age restrictions be applied in respect to admissions and how are these to be enforced? (Where applicable a copy of the relevant policy should be obtained. Such policy should state what forms of identity will be accepted and whether it is proposed to use electronic identification systems).

OVER 18'S  
CHALLENGE 25,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

23. Does the premise implement and maintain a Challenge 25 policy?

Yes  No

24. Is a Challenge 25 notice posted on the exterior of the premises?

Yes  No

**F. Accessibility of Premise**

25. Are the premises so constructed or adapted and laid out as to permit access to, from and within the premises (including WC facilities) for members of the public who are disabled? DOWNSTAIRS YES

Yes  No

26. Where the answer is no to the above, what are the applicants proposals for affording such access?

UPSTAIRS NO DISABLED ACCESS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**G. Performance**

27. What is the nature of the entertainment? (e.g. lap-dancing, pole dancing, stage strip-tease).

LAP DANCING IN PRIVATE ROOMS ONLY.  
NO FULL NUDITY IN CLUB ROOM ON STAGE AREA  
REMOVEABLE POLE

28. Is there going to be any full nudity?

FULL NUDITY IN PRIVATE DANCE AREAS UPON REQUEST AND  
AT INDIVIDUAL DANCER'S DISCRETION

29. What separation is to take place between performers and the audience? (e.g. performers on stage, 1 metre, no contact or full contact)

MORE THAN 1 METRE - NO CONTACT

30. Is it proposed that private booths or private areas will be used? (Provide full details, including the supervision of each area)

1 SIA PERMANENTLY STATIONED IN THIS AREA  
6 CCTV CAMERAS IN PRIVATE BOOTH AREA

**H. Employees and Training**

31. What are the proposals for checking the age and right to work in the United Kingdom for all employees?

PASSPORT OR RIGHT TO WORK CHECK

32. What records are retained on file to demonstrate the at the establishment has checked the age and right to work in the United Kingdom of staff?

COPY OF PASSPORT AND RIGHT TO WORK CHECK RETAINED  
ON INDIVIDUALS FILE

33. What training will be in place to ensure that all staff are aware of the policies and procedures relating to the Sex Establishment Licence?

ALL STAFF WILL BE TRAINED IN REQUIREMENTS + CONDITIONS  
INCLUDING DOOR STAFF

34. What training has the manager and relief managers received to ensure an understanding of the licence conditions, including the conditions set out in these Regulations and all Codes and Rules?

MANAGER + RELIEF MANAGERS HAVE RESEARCHED  
STANDARD CONDITIONS,



35. What refresher training shall be provided for the manager and relief managers?

NEW STAFF FULL TRAINING  
REFRESHERS EVERY 6 MONTHS

36. What written records are in place in relation to training and monitoring of each member of staff?

STAFF SIGN FOR ALL TRAINING ONCE COMPLETED

37. How will staff other than performers be clearly identified as members of staff?

STAFF UNIFORM

#### I. Staff Welfare

38. What policy will be in place regarding the welfare of performers? (A copy of the Welfare for performers policy should be obtained).

POLICY DEVELOPED + HOUSE MUM WILL BE IN PLACE FOR PERFORMERS

39. How will new staff be made aware of the policy relating to the welfare of performers?

AS PART OF INITIAL STAFF TRAINING + REFRESHER TRAINING

40. What monitoring will take place to ensure compliance with the welfare of performers policy?

CCTV, SECURITY,

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41. Are copies of the Code and the Rules prominently displayed in the performers' rest room and changing room?

Yes  No

42. Suitable changing, rest room, WC and shower facilities shall be provided for performers. The facilities shall comply with the following standards:

a) Are the facilities secure, private, for single sex use only and not accessible by customers or, except with permission, by other members of staff or management?

Yes  No

b) Do the changing and rest rooms comprise an area or areas of a minimum of 2 square metres per performer engaged to perform at any one time?

Yes  No

c) Are the changing and rest rooms located in the immediate vicinity of, but not within, WC areas?

Yes  No

d) Are private and lockable storage units provided for each performer for the safe keeping of valuables and clothing?

Yes  No

e) Is a supply of free drinking water shall be provided for all performers?

Yes  No

f) Is sufficient sitting out space provided for rest breaks for performers?

Yes  No

g) Are adequate showers provided for performers adjacent to, and directly accessible from, the changing facilities?

Yes  No

h) Are adequate WCs provided for performers in the immediate vicinity of the changing facilities?

Yes  No

i) Do the WC and shower facilities provide privacy and security from intrusion by others, and are not accessible or accessed by customers at any time?

Yes  No

j) Are single sex WC facilities provided for staff members other than performers that are not be used by customers?

Yes  No

43. Performers are afforded secure transport from the premises at the end of trading hours?

Yes  No

44. The premise employs a "house parent" to supervise and ensure the welfare of performers?

Yes  No

**J. Customers**

45. What rules will be in place for customers entering the premise? (A copy of the rules for customers should be obtained).

NO PHOTOGRAPHY, NO TOUCHING, NO SOLICITATION,  
RESPECTFUL TO BOTH MALE + FEMALE PERFORMERS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

46. How will customers be notified of the rules of the premise?

RULES IN FOYEC AND AT TOP OF STAIRS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

47. What monitoring will take place to ensure that customers are complying with the rules for customers?

CCTV AND SECURITY WILL MONITOR  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

48. Customer Rules are prominently displayed: -

- a. at each bar in the premises; Yes  No
- b. on each customer table at the premises. Yes  No

49. There is a prominently and legibly displayed comprehensive tariff of all charges and prices, including charges for the company of a hostess or performer: -

- a. Placed in such a position that it can easily and conveniently be read by customers before paying any fee for admission to the premises; Yes  No
- b. At each bar in the premises; Yes  No
- c. On each customer table at the premises. Yes  No

## K. Documentation Checklist

<p><b>A layout plan</b>, including:-</p> <ul style="list-style-type: none"> <li>➤ The layout of the premises (e.g. stage, bars, WCs, cloakroom, performance area and dressing room)</li> <li>➤ The extent of the boundary outlined in red</li> <li>➤ The public areas outlined in blue</li> <li>➤ Uses of different areas of the premises (e.g. performance areas, reception)</li> <li>➤ Structures or objects (including furniture) which may impact on the ability of individuals to use exits or escape routes without impediment.</li> <li>➤ Location points of access to and egress from the premises</li> <li>➤ Position of CCTV cameras</li> <li>➤ Where the premises includes a stage or raise area, the location and height of each stage or area relative to the floor.</li> <li>➤ Where the premises includes any steps, stairs, elevators or lifts, their location.</li> <li>➤ The location of any public conveniences, including disabled WCs</li> <li>➤ The position of any ramps, lifts or other facilities for the benefit of disabled people.</li> <li>➤ The location and type of fire safety and other safety equipment.</li> <li>➤ The location of any kitchen on the premises.</li> <li>➤ The location of emergency exits.</li> </ul>	
<b>Partnership Deed</b> (where applicable)	
<b>Code of Conduct for Performers.</b>	
<b>Rules for Customers</b>	
<b>Policy for Welfare of Performers</b>	
<b>Policy for preventing the use of taking illegal drugs</b>	
<b>CCTV Policy</b>	
<b>Age Control Policy</b>	
<b>Training Policy</b>	

